

29 July 1983

MEMORANDUM FOR: Chairman, NIC
FROM: Deputy Director of Central Intelligence
SUBJECT: Correspondence to the DCI

1. I have run into considerable difficulty with the NIC either bypassing me with correspondence to the Director, or not providing me in a timely fashion drafts of estimates.

2. It would be most helpful if the NIOs would abide by the following ground rules: Routine correspondence, of course, to the DCI comes through me so that I may comment on it. If there is a particularly urgent matter that should be passed to the DCI directly, then I look for a drop copy simultaneously. Terms of Reference or NIE drafts should be passed to both of us at the same time.

3. Would appreciate attentiveness to this request.

John N. McMahon